QUARTERLY REPORT - ENDING 30 SEPTEMBER 2011

	Objectives	Achievements
Stakeholders	Members 1. SARRAH increases the number of members as well as those that actively participate in the organisation.	1. Informed SARRAH members of activities and general information through the publication of 4 editions of *droplets* and 1 *Special Broadcast*. 2. Maintained the SARRAH website including posting SARRAH's June 2011 Quarterly Report, 2010-11 SARRAH Annual Report and other publications. 3. Convened the 2011 SARRAH National Summit in Canberra. 4. Continued enhancements to the electronic SARRAH membership database. 5. Commenced following up historical member lists in particular those members who have not renewed their 2011-12 SARRAH membership.
	Health Reforms 2. SARRAH continues as a leader to advocate at all levels of Government for reforms of health services to improve health outcomes in rural and remote Australia.	6. Maintained contact with SARRAH's other stakeholders including Ministers Roxon's office and Department of Health and Ageing (DoHA). 7. Provided the following submission on: - Concept of Operations: Relating to the introduction of a personally controlled electronic health record system (PCEHR Concept of Operations). 8. Attended various forums including, but not restricted to: - Bush Support Services Roundtable Panel meeting via teleconference – 4.7.11. - SARRAH Capacity Building Sub-committee Working Group meetings via teleconference – 4.7 & 1.8.11. - SARRAH Board meetings via teleconference - 5.7 & 6.8 with 11.9.11 being a face-to-face meeting in Canberra. - SARRAH Conference Organising Committee meetings via teleconference – 11.7 & 8.8.11. - NT Really caring for Kids meetings via teleconference – 19.7 & 16.8.11. - NT Department of Health & Families meeting in Canberra – 20.7.11. - SARRAH Audit Committee meetings via teleconference – 20.7, 17.8 & 21.9.11. - Health Workforce Australia meeting via teleconference – 22.7.11. - SARRAH Advisory Committee meetings via teleconference – 26.7 & 27.9.11. - Queensland Rural & Remote AHP In Service Presentation via teleconference – 1.8.11. - HWA Expert Reference Group - National Rural, Regional & Remote Workforce Strategy forum in Canberra – 3.8.11. - CPDWorks meeting via teleconference – 3.8.11. - National Rural Leadership Development Seminar in Victor Harbour SA – 6.8.11. - National Health & Medical Research Council - Community Observer in Canberra – 8 to 12.8.11. - Victoria MSOAP Maternity Services meeting in Melbourne – 10.8.11. - Allied Health Professions Australia Management Committee meetings via teleconference – 10.8 & 15.9.11.

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	Objectives	Achievements
Stakeholders (cont'd)	Health Reforms 3. SARRAH continues as a leader to advocate at all levels of Government for reforms of health services to improve health outcomes in rural and remote Australia.	- Heath Workforce Australia Standing Advisory Committee for Health Professions meeting in Adelaide – 12.8.11. - NT SARRAH Member meeting via teleconference – 12.8.11. - WA Country Health Forum via teleconference – 17.8.11. - Healthy Ecosystems & Human Health meeting via teleconference – 18.8.11. - Tasmania Medicare Local Stakeholder Roundtable meeting in Bellerive – 19.8.11. - Climate & Health Alliance Delegation at Parliament House in Canberra – 22 to 23.8.11. - nehta Rural & Remote National Consultation Forum in Alice Springs – 24 to 25.8.11. - Department of Health & Ageing meeting in Canberra – 25.8.11. - National Health & Medical Research Council - Community Observer in Canberra – 29.8 to 2.9.11. - National Health Reform Briefing in Canberra – 1.9.11. - Rural & Remote HWA Innovation & Reform Strategy Forum in Adelaide – 6.9.11. - National Health Reform Briefing in Darwin – 6.9.11. - 'Four Cornered Roundtable' - Introduction of the Personally Controlled Electronic Health Record meeting in Sydney – 7.9.11. - Rural & Remote HWA Innovation & Reform Strategy Forum in Canberra – 8.9.11. - SARRAH 2011 National Summit in Canberra – 11 to 14.9.11. - National Rural Health Alliance Councilfest in Canberra – 16 to 20.9.11. - Andrew Laming MP meeting at Parliament House in Canberra - 19.9.11. - Nursing & Allied Health Rural Locum Scheme Steering Committee meeting in Canberra – 21.9.11. - Braedon Hogan (advisor to Senator McLucas) & FACSIA Departmental Officers meeting at Parliament House in Canberra – 28.9.11. - 2011 ACT Chief Minister's Export Awards in Canberra – 29.9.11. - Rural Allied Health and Medical Society (RAHMS) Rural Appreciation Weekend in Dunedoo NSW – 30.9.11.
	Workforce 4. SARRAH represents a workforce which is essential to addressing health inequality for residents of rural and remote communities.	9. Facilitated with Health Workforce Australia, the establishment of an Allied Health Stakeholder Consultative Group forum comprising 5 key stakeholders including SARRAH. 10. Commenced contacting eight Medicare Locals which have rural and remote geographical coverage across Australia. 11. Continued to monitor Health Workforce Australia progress against its 2011-12 Work Plan. 12. Also refer to comments in the above section 'Health Reforms'.

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	Objectives	Achievements
Internal Business Processes	Corporate Governance 5. SARRAH maintains mechanisms to support accountable and transparent governance procedures including planning, financial management and reporting.	13. Convened, reported and provided administrative support to 3 Board, 2 Advisory Committee and 3 Audit Committee meetings. One of the meetings included a face-to-face Board meeting held during the SARRAH 2011 National Summit. 14. Convened the 2011 Annual General Meeting (AGM) which included tabling the SARRAH 2010-11 Annual Report. Following the AGM copies of the Annual Report were circulated to all SARRAH members and key stakeholders. 15. Maintained SARRAH's financial management and reporting systems.
	Projects and Programs 6. SARRAH maintains efficient administrative systems to effectively manage projects and programs.	16. Continued administering the allied health streams of the Nursing and Allied Health Scholarship and Support Scheme and the Rural and Remote Health Stakeholder Support Scheme. 17. Provided NAHSSS and RRHSSS progress reports to DoHA.
People, Learning and Development	Human Resources 7. SARRAH recruits, fosters and values highly trained staff.	18. The following staff movements occurred during the reporting period: - Lisa Hall commenced work as the Administrative Assistant/Membership Support Officer. - Caitlin Thompson commenced work as the Clinical Placement Scholarship Stream Assistant (3 days per week). - Jessicah Mullins finished work to take up a full-time position in the private sector. 19. Convened a Secretariat Staff Planning Day at Sutton Forrest NSW on 22.7.11. 20. Continued to develop staff in their roles and functions.
	Information and Knowledge Management 8. SARRAH maintains effective information technology and knowledge management systems to improve performance, retain corporate knowledge, and provide a resource for all stakeholders.	21. Continued enhancing information resources through reviewing and amending existing information systems and databases.

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	Current Business Issues	Future Milestones
Stakeholders	1. Continue to respond to the SARRAH Member and Non-Member Surveys. 2. Convene meetings of the Allied Health Stakeholder Consultative Group with Health Workforce Australia.	1. Monitor the expansion of the Medical Specialist Outreach Assistance Program to introduce allied health professionals providing services to Indigenous communities. 2. Monitor outcomes from the Commonwealth Government on the reports produced by the various strategic health planning bodies. 3. Maintain contact with the eight Medicare Locals which have rural and remote geographical coverage across Australia. 4. Monitor outcomes from the 2011 Federal Budget. 5. Develop a strategy to source funding from corporate Australia. 6. Continue to assist States and the NT to coordinate meetings and other activities.
Internal Business Processes	3. Continue to prepare for SARRAH's 2012 National Conference.	7. Provide input and support, where possible, to SARRAH's Working Groups. 8. Respond to key outcomes arising from the SARRAH 2011 National Summit as well as develop an evaluation report. 9. Continue to administer the allied health streams of the Nursing and Allied Health Scholarship and Support Scheme and the Rural and Remote Health Stakeholder Support Scheme. 10. Continue enhancements to the SAPS (IT) functionality in particularly reporting capabilities used to support the administration of the allied health scholarship schemes. 11. Develop a Risk Management, Business Continuity Plan and Fraud Plan.
People, Learning and Development	4. Monitor developments with the Government's 'Fair Work Bill' in particular the new National Employment Standards (NES).	12. Continue to review SARRAH's human resource policies ensuring alignment with the NES and private sector local labour market conditions. 13. Develop the 2011-12 Staff Training and Development calendar.